



SPORTSPLEX

Extended Reservation Policies and Procedures

EXTENDED RESERVATION (20 OR MORE RESERVATIONS) POLICIES

- Organizations are given one chance to make modifications to their original request without being penalized.
 - Modification and/or cancellation requests must be submitted in writing at least 14 days prior to the start date of their league season.
 - Any modifications and/or cancellations made within 14 days of the start date are referred to the 30-day cancellation policy.
 - There will be No refund if cancellation is made less than 30 days before rental date.
 - Requests to extend reservations or add dates are based on availability.

GENERAL POLICIES

- Any changes to field reservations, excluding cancellations, must occur at least 7 calendar days in advance of the proposed date change; an opportunity to reschedule will be provided. All requests for changes must be communicated via email to the Facility Manager.
- All cancellation requests must be submitted in writing to the Facility Manager.
- There will be NO refund if cancellation is made less than thirty days before the rental date.
- A refund less a 10% service charge will be approved if cancellation is made at least thirty days before the rental date.
- Pay via credit card by calling 980-314-7539.

INCLEMENT WEATHER POLICIES

- Department staff reserves the right to close a facility in the event of inclement weather.
- In the case of inclement weather, Mecklenburg County Park and Recreation will reschedule the event for another time or facility if available (of equal or lesser value).
- Inclement weather rescheduling must be done within 7 business days AFTER the event.
- Refunds will not be given in the event of inclement weather.



RULES AND REGULATIONS FOR ATHLETIC FIELDS

- A certificate of liability insurance is required listing Mecklenburg County as an additional insured:

Mecklenburg County
600 Fourth St
Charlotte, NC 28202

- Goals must be anchored at all times.
- No painting or marking of fields in any manner is permitted. All painting and marking must be done by the Department.
- No vehicles permitted on athletic fields.
- No animals permitted on athletic fields or inside the fence of the field.
- No stakes may be driven into the field.
- Amplified sound and/or inflatable equipment is not permitted without Department approval, appropriate permitting and insurance.
- No smoking or tobacco products, food, drinks (except water) are allowed on the playing field.
- The charging of admission or the sale of food or merchandise is not permitted without Department approval.
- Any property damage to the facility will be the responsibility of the lessee and payable to the Mecklenburg County Park and Recreation Department.

